The Weekly COVax Dose

WDG Public Health's weekly update on all things COVax_{ON}

Date Issued: Friday, December 3rd, 2021

Purpose: To share information that will improve the COVax_{ON} experience for WDG COVID-19 vaccine clinic staff and community partners.

Important Updates and Information

Verify the Vaccine you are Administering

All immunizers are **required** to verify the product name (i.e. Pfizer or Moderna) and lot# of the vaccine they are administering at the time of Dose Administration in COVax. This is now more important than ever as we are immunizing youth aged 5-11.

➤ If you are immunizing a child aged 5-11 you must select the Pfizer asset with the following naming convention:

> "PFIZER-BIONTECH **COMIRNATY pediatric** COVID-19 mRNA 0.2mL – LOT#, Expiry date"

➤ If you are using Pfizer to immunize a client over the age of 12, please select the Pfizer asset with the following naming convention:

> "PFIZER-BIONTECH COVID-19 VACCINE mRNA 0.3MI – LOT#, Expiry date"

Immunizing Clients that have an Out-Of-Province Dose

Clients do not need to be turned away if their first dose was received out-of-province and is not yet in COVax. If you encounter a client who has received a COVID-19 vaccine outside of Ontario and their out-of-province (OOP) dose information is not in COVax, please instruct the client to complete WDGPH's **Out-of-province COVID-19 vaccination submission form**.

Using clinical judgement, you may proceed with immunizing the client and documenting the new dose in COVax by following the steps outlined in this document: **OOP Process**

Please review the steps carefully and connect with **Madison Fach** or the **COVax Data Team** if you have any questions.

Important Reminder: Proxy Consent 5-11 Age Group

For all clients in the 5-11 age group, you **must** select the following checkbox:

> *"I am consenting on the client's behalf and I confirm that I am the client's substitute decision maker (e.g. parent, legal guardian)."*

Administer Dose

Dose Information

☐ The Vaccine Information Sheet has been reviewed and client consents to receiving the vaccine and all recommended doses in the series.

☐ I am consenting on the client's behalf and I confirm that I am the client's substitute decision maker (e.g., parent, legal guardian).

* Reason vaccine was not administered

Select Reason vaccine was not administered

Previous Next

It is important that only 1 of the 2 checkboxes is selected.

Once this checkbox is selected the mandatory proxy information fields will appear, which need to be populated with the proxy's full name, phone number, and their relationship to the client.

Administer Dose

Dose Information

☐ The Vaccine Information Sheet has been reviewed and client consents to receiving the vaccine and all recommended doses in the series.

☑ I am consenting on the client's behalf and I confirm that I am the client's substitute decision maker (e.g., parent, legal guardian).

* Proxy Name

Proxy Phone

* Relationship to the Client

Please select

Vaccine : PFIZER-BIONTECH COVID-19 VACCINE mRNA 0.3 ml - 8657, 2022-01-06

The Proxy information that is entered during the Administer Dose stage will then populate in the client profile.

Reason for Immunization (RIM) Selection for Youth Aged 5-11

There are only 6 appropriate Reason for Immunization (RIM) selections for youth aged 5-11, and they are as follows:

- Indigenous Community
- Chronic Home Care
- Congregate Living: Resident
- Person with Priority Health Condition
- Community at Greater Risk
- Child and Youth Eligible Population

If more than one RIM applies for a client, it is important that you select the RIM that is higher on the list. For example, if a child is eligible based on their Indigenous status, the Indigenous Community should be selected rather than Child and Youth Eligible Population.

For any client aged 5-25 that does not have a RIM higher on the list, please select Child and Youth Eligible Population and **not** Age Eligible Population.

New Training Environment Login Credentials

The login credentials for the COVax Training Environment were updated on November 24th. The new login credentials can be found **here**.

Re-Activating COVax Accounts

COVax accounts are deactivated if users have not signed in within 30 days.

- Sign in periodically to keep your account active.
- If your account deactivates, please email Madison Fach or the COVax Data Team at least 1-2 days before you require access.
- COVax updates happen frequently. Up-to-date training materials can be accessed **here** as needed.

Training Material

All up-to-date COVax training material can be found at the following link:

COVax Training Dropbox

COVax Support Contacts

Ministry Help Desk

Support Hours: 7:00 a.m. to 8:00 p.m. 7 days a week.

Email: COVaxonsupport@ontario.ca

Phone: (416) 637-8672 or 1-866-333-0640

WDGPH COVax Support Line

Support Hours: 8:30 a.m. to 4:30 p.m. Monday to Friday

Email: covaxdatateam@wdgpublichealth.ca

Phone: 1-800-265-7293 ext. 4202