

The Weekly COVax Dose

WDG Public Health’s weekly update on all things COVaxON

Date Issued: Friday, June 11th, 2021

Purpose: To share information that will improve the COVaxON experience for WDG COVID-19 vaccine clinic staff and community partners.

Important Updates and Information

Revised Client Search Process

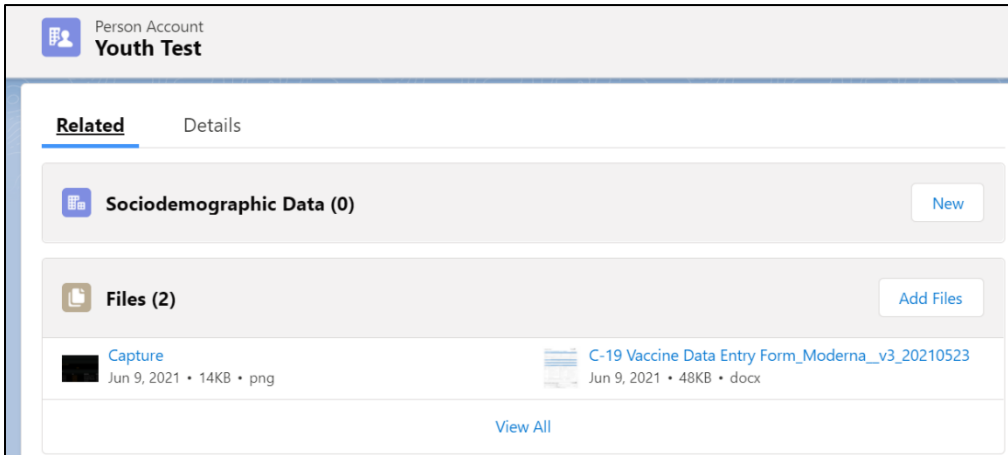
In the June 9th COVax release, there were several significant changes to the client search process. This was done to help avoid the creation of duplicate records. The new process when searching for a client in COVax includes the following steps:

1. Search by Health Card Number (if applicable)
2. Search by other client identifiers (i.e. first/last name, birthdate, etc.)
3. Search in the Provincial Registry

If these steps do not return any results, a client may then be created manually. Please refer to the June 9th release communication (R6.12) for further information.

Proof of Immunization

The location of the Proof of Immunization has moved. It can now be found in the “Related” tab on the client profile. See screenshot for reference.



Person Account
Youth Test

Related Details

Sociodemographic Data (0) [New](#)

Files (2) [Add Files](#)

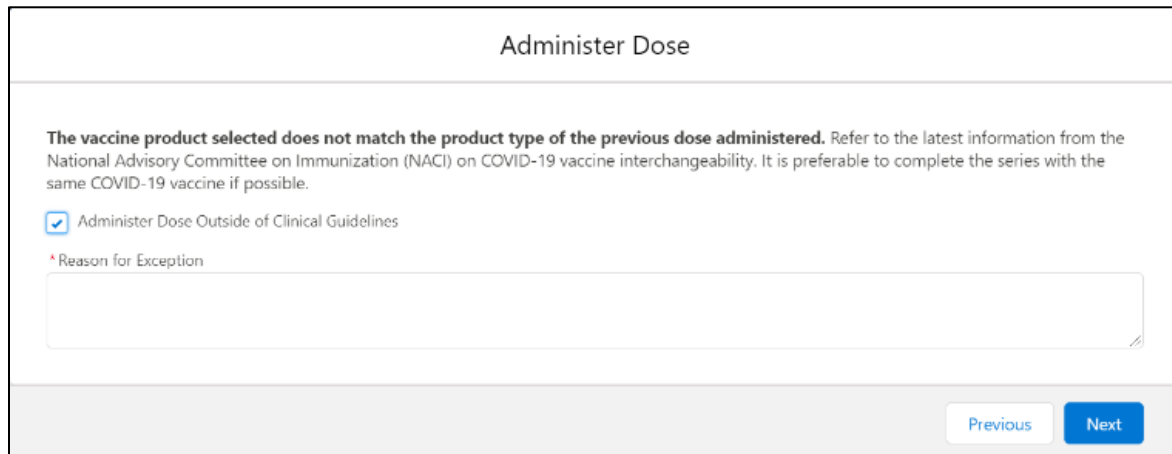
Capture
Jun 9, 2021 • 14KB • png

C-19 Vaccine Data Entry Form_Moderna_v3_20210523
Jun 9, 2021 • 48KB • docx

[View All](#)

New Functionality: Documenting mRNA Vaccine Dose 2 following Astra Zeneca Dose 1

The COVax update that was released on June 6th now allows users to record a dose 2 mRNA vaccine for clients who received dose 1 Astra Zeneca. Immunizers will have to select the “Administer Dose Outside of Clinical Guidelines” checkbox at the time of immunization, as well as enter a “Reason for Exception” in the free text box, in order to proceed.



Administer Dose

The vaccine product selected does not match the product type of the previous dose administered. Refer to the latest information from the National Advisory Committee on Immunization (NACI) on COVID-19 vaccine interchangeability. It is preferable to complete the series with the same COVID-19 vaccine if possible.

Administer Dose Outside of Clinical Guidelines

* Reason for Exception

Previous Next

Automatic Check-Out After 7 Days

All clients who have had a dose documented in COVax must be checked-out. If a client is not checked-out after 7 days, COVax will now do so automatically. However, manual check-out while the client is present is still preferred.

The “Simplified Flow” is a great tool to use to ensure that all clients are checked-out. This clinical flow allows for all data entry steps to be completed by a single user. This is a useful tool for pharmacies, family health teams, and other specialized clinics. A training video on this can be found [here](#).

Important: Review COVax_{ON} Functionality Changes

All COVax users receive release notes about COVax functionality change from the provincial COVaxon Support email (COVaxonSupport@ontario.ca). Each week we review the release notes and do our best to summarize and highlight important changes in this weekly newsletter. It is important users also read the release notes themselves to be aware of timely functionality changes, for example the introduction of the new client search process.

Reminder: Automatic Reporting of COVID-19 Vaccination Status to Primary Care Providers

Recently, OntarioMD operationalized an HRM Report that automatically notifies Primary Care Providers when their patients have received a COVID-19 vaccine.

If you receive these reports and have any questions or concerns about them, please direct your inquiries to OntarioMD at support@ontariomd.com or 1-866-744-8668.

Reminder: Primary Care Provider Field & Privacy Breaches

Primary Care Provider is an essential field for effective reporting. Please continue to ask **every client** for the name of their family doctor and search for the provider by entering their first and last name.

If a client does not know the first name of their family doctor or is unsure if the name they've provided is accurate, leave the Primary Care Provider blank.

The screenshot shows the 'Happy Days' interface for a 'Person Account'. The 'Vaccine Related' section is expanded, showing several fields: 'Any Adverse Events After Immunization?' with a checked checkbox; 'Vaccination Event' with a dropdown menu showing 'Test Event A'; 'Total Valid Dose' with the value '2' and a note 'This field is calculated upon save'; 'Reason for Immunization' with a dropdown menu showing 'Age Priority Population'; and 'Institution' with a search box labeled 'Search Institutions...'. The 'Primary Care Provider' field is highlighted in yellow and contains the text 'Derek Shepherd, Medical Doc'. Below this field is a 'Reason vaccine was not administered' field. At the bottom of the form, there are 'Cancel' and 'Save' buttons.

Data Quality Insights

Reminder for Immunizers – Always verify the lot

It is important that all immunizing staff are aware of which vaccine product and lot # they are administering. There may be times when there are two lot #s in a particular Vaccination Event. Please remember to verify that the vaccine lot # you are administering is the same as what you are selecting in COVax.

If you notice that the lot # you are using is not appearing in COVax, please verify that you have selected the correct client in COVax, and that they have been assigned to the correct Vaccination Event.

Verifying the “Vaccine Administered By” Field

One of the final steps when administering a dose is filling in the “Vaccine Administered By” field. Please remember to verify that you are selecting the correct provider in COVax, whether that is yourself or a provider you are doing data entry on behalf of. Always verify the following information before selecting the provider:

- Full name (including middle name if applicable)
- Profession (i.e. Registered Nurse, Pharmacist, or Medical Doctor)
- Phone number (Indicated underneath the provider name)

If you make an error, this can be changed by opening the Dose Administration record and selecting the pencil beside the field you would like to edit.

Training Material

All up-to-date COVax training material can be found at the following link:

[COVax Training Dropbox](#)

COVax Support Contacts

Ministry Help Desk

Support Hours: 7:00 a.m. to 8:00 p.m. 7 days a week.

Email: COVaxonsupport@ontario.ca

Phone: (416) 637-8672 or 1-866-333-0640

WDGPH COVax Support Line

Support Hours: 8:30 a.m. to 4:30 p.m. Monday to Friday

Email: covaxdatateam@wdgpublichealth.ca

Phone: 1-800-265-7293 ext. 4202