

Minutes of the Finance + Audit Committee Meeting
March 6, 2024 > 11:00 a.m. – 12:00 p.m.
Virtual Meeting (ZOOM)

Present: Chris White (Chair), Rodrigo Goller, Linda Busuttil, Ralph Manktelow and George Bridge.

Regrets: Sandra Starr.

Staff: Dr. Nicola Mercer, David Kingma, Chris Beveridge, Kyle Wilson, Brian Herman, Holly Chayko, Heather Young, and Laura Kelly (Recorder)

Guests: Matthew Betik (KPMG)

1. Call to Order

C. White (Chair) called the meeting to order at 11:02 a.m.

2. Disclosure(s) of Pecuniary Interest

There were no declarations of conflicts identified.

3. Approval of Minutes

Finance + Audit Committee Minutes from Meeting of October 10, 2023.

MOTION: “To approve the Finance + Audit Committee Minutes of October 10, 2023 as presented.”

Moved: R. Manktelow

Seconded: R. Goller

CARRIED

4. Presentation

- KPMG presented on screen for the Committee and reviewed the Audit Planning Report.

5. Finance + Audit Committee Reports

BH.04.MAR0624.R01 – Fourth Quarter Financials

D. Kingma introduced and reviewed Report BH.04.MAR0624.R01 as follows:

- The annual report outlines the Agency’s year-end fiscal position, the Agency ended the year in a balanced position.
- Budgeting remains challenging due to changes in Ministry funding.
- Brian Herman, WDGPH’s new CFO reviewed the highlights of key variances in detail.

MOTION: “That the Finance + Audit Committee makes recommendation to the Board of Health to receive Finance + Audit Committee Report BH.04.MAR0624.R01 – Fourth Quarter Financials, as presented, for information.”

Moved: G. Bridge
Seconded: R. Goller CARRIED

6. Closed Session

MOTION: “To move into Closed Session to approve the Closed Session Finance + Audit Committee Meeting Minutes of October 10, 2023 [personal matters about an identifiable individual, including BOH employees]; and to receive Closed Session Finance + Audit Committee Reports BH.04.MAR0624.R02 – Risk Registry [the security of the property of the BOH] and BH.04.MAR0624.R03 – Reserves and Reserve Funds [the security of the property of the BOH].”

Moved: R. Goller
Seconded: G. Bridge CARRIED

**Wellington-Dufferin-Guelph Public Health
MINUTES OF THE FINANCE + AUDIT COMMITTEE**

March 6, 2024 > 11:00 a.m. – 12:00 p.m.

Virtual Meeting (ZOOM)

CLOSED SESSION

Members in attendance were: Chris White (Chair), Linda Busuttil, George Bridge, and Rodrigo Goller

Member(s) with regrets were: Ralph Manktelow.

Ex-officio member(s) in attendance were: Dr. Mercer, Medical Officer of Health & CEO.

Staff member(s) in attendance were: David Kingma, Kyle Wilson, Chris Beveridge, and Laura Kelly (Recording Secretary).

Guest(s) in attendance were: None.

CLOSED SESSION MINUTES TO BE PROVIDED UNDER SEPARATE COVER.

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Motion(s) brought forward from Closed Session:

MOTION: “To approve the Closed Session Finance + Audit Committee Minutes of October 10, 2023 as presented.”

MOTION: “That the Finance + Audit Committee makes recommendation to the Board of Health to approve Finance + Audit Committee Report BH.04.MAR0624.R02 – Risk Registry, as presented, for information.”

MOTION: “That the Finance + Audit Committee makes recommendation to the Board of Health to approve Finance + Audit Committee Report BH.04.MAR0624.R03 – Reserve + Reserve Funds, as presented, for information.”

MOTION: “To ratify the Closed Session decisions of the March 6, 2024 Finance + Audit Committee Meeting.”

Moved:	R. Goller	
Seconded:	G. Bridge	CARRIED

7. Next Meeting:

➤ May 1, 2024

8. Adjournment

The meeting was adjourned at 11:40 p.m.

MOTION: “To adjourn the meeting”.

Moved:	G. Bridge	
Seconded:	R. Goller	CARRIED