

Minutes of the Finance + Audit Committee Meeting
March 5, 2025 > 11:00 a.m. – 12:00 p.m.
Virtual Meeting (ZOOM)

Present: Chris White (Chair), Rodrigo Goller, Linda Busuttil, Ralph Manktelow and George Bridge.

Regrets: Sandra Starr.

Staff: Dr. Nicola Mercer, David Kingma, Matthew Tenenbaum, Brian Herman, Holly Chayko, Heather Young, and Laura Kelly (Recorder)

Guests: Matthew Betik (KPMG)

1. Call to Order

C. White (Chair) called the meeting to order at 11:00 a.m.

2. Disclosure(s) of Pecuniary Interest

There were no declarations of conflicts identified.

3. Approval of Minutes

Finance + Audit Committee Minutes from Meeting of October 2, 2024.

**MOTION: “To approve the Finance + Audit Committee Minutes of
October 2, 2024 as presented.”**

Moved:	G. Bridge	
Seconded:	R. Manktelow	CARRIED

4. Presentation

- KPMG presented on screen for the Committee and reviewed the Audit Planning Report.

5. Finance + Audit Committee Reports

BH.04.MAR0525.R01 – Fourth Quarter Financials
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D. Kingma introduced and reviewed Report BH.04.MAR0525.R01 as follows:

- The annual report indicates that the Agency ended the fiscal year in a balanced position.
- Budgeting remains challenging due to changes in Ministry funding.
- B. Herman provided a detailed review of the key variances.
- A board member requested clarification regarding 100% provincially funded programs. These programs are historically funded by the Ministry (i.e. HBHC now Children’s Health Services) since 2000.

- Programs funded at 100% cannot negotiate for more funding and must be delivered under the existing funding as effectively as possible. The Agency and other Public Health Units (PHUs) have limited control over funding increases.
- A discussion ensued regarding the heightened scrutiny in approving one-time funding and 100% funded budgets. As always, the goal of Public Health is to deliver quality services to the community, and the Agency's budget is consistently reasonable, with little resistance from the Ministry. The Agency provides value for money.
- It is important to assess what is received relative to expenditures. Value-for-money audits may be conducted in the future, but the Agency is preparing internally for this possibility.

MOTION: “That the Finance + Audit Committee makes recommendation to the Board of Health to receive Finance + Audit Committee Report BH.04.MAR0525.R01 – Fourth Quarter Financials, as presented, for information.”

Moved:	L. Busuttil	
Seconded:	R. Goller	CARRIED

6. Closed Session

MOTION: “To move into Closed Session to approve the Closed Session Finance + Audit Committee Meeting Minutes of October 2, 2024 [personal matters about an identifiable individual, including BOH employees and the security of the property of the BOH]; and to receive Closed Session Finance + Audit Committee Reports BH.04.MAR0525.R02 – Risk Registry [the security of the property of the BOH] and BH.04.MAR0525.R03 – Reserves and Reserve Funds [the security of the property of the BOH].”

Moved:	G. Bridge	
Seconded:	R. Goller	CARRIED

**Wellington-Dufferin-Guelph Public Health
MINUTES OF THE FINANCE + AUDIT COMMITTEE**

March 5, 2025 > 11:00 a.m. – 12:00 p.m.

Virtual Meeting (ZOOM)

CLOSED SESSION

Members in attendance were: Chris White (Chair), Linda Busuttil, George Bridge, Rodrigo Goller, and Ralph Manktelow.

Member(s) with regrets were: Sandra Starr.

Ex-officio member(s) in attendance were: Dr. Mercer, Medical Officer of Health & CEO.

Staff member(s) in attendance were: David Kingma, Kyle Wilson, Chris Beveridge, and Laura Kelly (Recording Secretary).

Guest(s) in attendance were: None.

CLOSED SESSION MINUTES TO BE PROVIDED UNDER SEPARATE COVER.

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Motion(s) brought forward from Closed Session:

MOTION: “To approve the Closed Session Finance + Audit Committee Minutes of October 2, 2024 as presented.”

MOTION: “That the Finance + Audit Committee makes recommendation to the Board of Health to approve Finance + Audit Committee Report BH.04.MAR0525.R02 – Risk Registry, as presented, for information.”

MOTION: “That the Finance + Audit Committee makes recommendation to the Board of Health to approve Finance + Audit Committee Report BH.04.MAR0525.R03 – Reserve + Reserve Funds, as presented, for information.”

7. Next Meeting:

➤ May 7, 2025

8. Adjournment

The meeting was adjourned at 11:51 a.m.

MOTION: “To adjourn the meeting”.

Moved:

G. Bridge

Seconded:

R. Goller

CARRIED