

**Wellington-Dufferin-Guelph Public Health**  
**MINUTES OF BOARD OF HEALTH**  
**Wednesday November 1, 2017**

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The Board of Health of Wellington-Dufferin-Guelph Public Health Unit met at 4:00 p.m. at the **GUELPH** Office.

**Members in attendance were:** Ms. Margaret Abbink, Mr. William Baxter, Ms. Christine Billings, Mr. George Bridge, Mr. Guy Gardhouse, Mr. Cam Guthrie, Ms. June Hofland, Mr. Dennis Lever, Ms. Nancy MacDonald, Mr. Ken McGhee, Mr. Lambert Otten, Mr. Allen Taylor (Acting Chair) and Mr. Chris White.

**Member(s) with regrets:** Ms. Nancy Sullivan (Chair).

**Ex-officio member(s) in attendance:** Dr. Mercer, Medical Officer of Health & CEO.

**Staff members in attendance were:** Mr. Chris Beveridge, Ms. Liz Bowden, Ms. Andrea Roberts, Ms. Rita Sethi, Mr. Kyle Wilson, Mr. Chuck Ferguson, Ms. Shanna O'Dwyer, Mr. Shawn Zentner, Ms. Alexandra Fournier, Ms. Branka Gladanac, Ms. Blair Hodgson, Ms. Lisa Needham and Ms. Sylvia Muir (Recording Secretary).

**Guests in attendance were:** NONE.

**1.0 Call to Order**

A. Taylor chaired the meeting in the absence of N. Sullivan and called the meeting to order at 4:00 p.m.

Status of BOH Vacancies
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- The WDGPH BOH has one remaining provincial appointment vacancy (representing the City of Guelph). The Appointment is progressing and WDGPH BOH may have its final BOH member for the December 6, 2017 BOH meeting.

Staff Appreciation Day – November 29, 2017 at the Italian Canadian Club
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- A. Taylor reminded the BOH that Staff Appreciation Day is being held on November 29, 2017 at the Italian Canadian Club.

**2.0 Disclosure(s) of Pecuniary Interest**

There are no disclosures of pecuniary interest declared at this time.

**3.0 Approval of Agenda**

**MOTION: “To approve the Agenda distributed for the November 1, 2017 BOH meeting, as presented.**

**Moved:** J. Hofland  
**Seconded:** K. McGhee  
**CARRIED**

#### 4.0 Approval of Minutes

**MOTION: “To approve the Minutes of October 4, 2017, as presented.”**

**Moved:** D. Lever  
**Seconded:** G. Bridge  
**CARRIED**

#### 5.0 MOH Updates

(4:05) N. MacDonald arrived.

##### Mumps Update

- Mumps is spread through direct contact with respiratory droplets from infected persons.
- Over the past 2 months, WDGPH has investigated 6 laboratory confirmed cases with the majority of these occurring within the young adult population.
- Between January 1<sup>st</sup> and September 30<sup>th</sup>, 2017, there have been 209 cases of mumps (195 confirmed and 14 probable) reported in Ontario.
- Case counts for 2017 are higher than the past 8 years.

##### Expert Panel Response

- Response date closed on October 31, 2017.
- WDGPH’s BOH response has been submitted. It appears that many BOHs have significant concerns with the Expert Panel Recommendations, including the Association of Local Public Health Agencies (alPHa) and the Association of Municipalities of Ontario (AMO).
- Dr. Mercer to attend the Summit Meeting on November 16, 2017, in Toronto, held by the MOHLTC.
- Dr. Mercer to present at the County of Dufferin on November 9, 2017 to speak to the Expert Panel Report and how it relates to Dufferin.

(4:09) G. Gardhouse arrived.

#### 6.0 Presentation(s)

- NONE.

#### 7.0 Business Arising

- NONE.

#### 8.0 Consent Agenda

- Healthy Eating Portfolio (Jun 2016-Jun 2017) – Program/Service Information Report.
- School Health Promotion Report (Jun 2016-Jun 2017) – Program/Service Information Report.

**MOTION:**

- (a) “That the Board of Health receive the Consent Agenda items, which have been given due consideration, for information.”

Moved: C. Billings  
Seconded: C. White

**CARRIED**

**9.0 BOH Report(s)**

**BH.01.NOV0117.R25 – Well Water Research Project**

Dr. Mercer reviewed the contents of Report BH.01.NOV0117.R25.  
2 corrections were noted (Grand Valley and Mulmer).

K. McGhee requested that Dr. Mercer speak to the Well Water Research Project BOH Report at the Dufferin County Council meeting of November 9/17.
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**MOTION:**

- (a) “That the Board of Health receive BOH Report BH.01.NOV0117.R25 – Well Water Research Project, as amended, for information.”

Moved: K. McGhee  
Seconded: J. Hofland

**CARRIED**

**BH.01.NOV0117.R26 - 2017 IT Strategic Investments**

Dr. Mercer reviewed the contents of Report BH.01.NOV0117.R26.

**MOTION:**

- (a) “That the Board of Health receive BOH Report BH.01.NOV0117.R26 – 2017 IT Strategic Investments, as presented, for information.”

Moved: D. Lever  
Seconded: J. Hofland

**CARRIED**

**BH.01.NOV0117.R27 - Strategic Plan Update**

Dr. Mercer reviewed the contents of Report BH.01.NOV0117.R27.

**MOTION:**

- (a) “That the Board of Health receive BOH Report BH.01.NOV0117.R27 – Strategic Plan Update, as presented, for information.”

Moved: J. Hofland  
Seconded: D. Lever

**CARRIED**

**BH.01.NOV0117.R28 – Headwaters Food Charter**

Dr. Mercer reviewed the contents of Report BH.01.NOV0117.R28.  
Friendly amendment was proposed – “BOH supports, in principle,...”

**MOTION:**

- (a) **“That the Board of Health supports, in principle, the Headwaters Food Charter and Action Plan.”**

**Moved: C. White**  
**Seconded: C. Guthrie** **CARRIED**

**MOTION:**

- (b) **“That the Board of Health receive BOH Report BH.01.NOV0117.R28 – Headwaters Food Charter, for information.”**

**Moved: C. White**  
**Seconded: C. Guthrie** **CARRIED**

**BH.01.NOV0117.R29 – Nutritious Food Basket for WDG 2017**

Dr. Mercer reviewed the contents of Report BH.01.NOV0117.R28.

**MOTION:**

- (a) **“That the Board of Health receive BOH Report BH.01.NOV0117.R29 – Nutritious Food Basket for WDG 2017, as presented, for information.”**

**Moved: J. Hofland**  
**Seconded: K. McGhee** **CARRIED**

**MOTION:**

- (b) **“That the Board of Health share the Wellington-Dufferin-Guelph Nutritious Food Basket (NFB) survey results with the following to increase community awareness of the cost of healthy eating:**
- ▶ consumers through the Public Health website and other media; and**
  - ▶ local health and social service groups and officials.”**

**Moved: J. Hofland**  
**Seconded: K. McGhee** **CARRIED**

**MOTION:**

- (c) **“That the Board of Health forward BOH Report BH.01.NOV0117.R29 – Nutritious Food Basket for WDG 2017 to the Association of the Local Public Health Agencies and the Ontario Public Health Association who advocate for those who are food insecure.”**

Moved: J. Hofland  
Seconded: K. McGhee

CARRIED

## 10.0 Committee (Verbal) Report(s)

Audit Committee Report:

- NONE.

Executive Committee Report:

- NONE.

Human Resources Committee Report:

- NONE.

Facilities Committee Report:

- NONE.

Finance Committee Report:

- NONE.

## 11.0 Correspondence

- Dina Lundy, Clerk, Town of Erin, Letter to WDGPH re Resolution of Support for Routine Inspection of Dental Practices.

**MOTION:**

- (a) **“That the Board of Health receive the above-noted Correspondence, as presented, for information.”**

Moved: J. Hofland  
Seconded: C. Billings

CARRIED

## 12.0 CLOSED SESSION

- To approve the Closed Session BOH Minutes of October 4, 2017.
- MOH Update(s) [litigation or potential litigation, including matters before Administrative tribunals, affecting WDGPH] + [labour relations or employee negotiations].
- Verbal Update on MOH Appraisal Process [personal matters about an identifiable individual, including BOH Employees].
- Verbal Update on the 2016 BOH/Committee Self-Evaluation [personal matters about an identifiable individual].

(4:50)

**MOTION: “To move into Closed Session to approve Closed Session BOH Minutes of October 4, 2017; to obtain/discuss MOH Update(s) [litigation or potential litigation, including matters before Administrative tribunals, affecting WDGPH] + [labour relations or employee negotiations]; to obtain/discuss Verbal Update on MOH Appraisal Process [personal matters about an identifiable individual]; and to obtain/discuss Verbal Update on the 2016 BOH/Committee Self-Evaluation [personal matters about an identifiable individual].”**

Moved: G. Bridge  
Seconded: L. Otten

CARRIED

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**MINUTES OF THE BOARD OF HEALTH**  
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**CLOSED SESSION**

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**Staff member(s) in attendance were:** Mr. Chris Beveridge, Ms. Liz Bowden, Ms. Andrea Roberts, Ms. Rita Sethi, Mr. Kyle Wilson and Ms. Sylvia Muir (Recording Secretary).

**Guest(s) in attendance were:** NONE.

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**CLOSED SESSION MINUTES TO BE PROVIDED UNDER SEPARATE COVER.**

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**(5:33) Returned to Open Session.**

**MOTION: “To Ratify the Closed Session Decisions of the November 1, 2017 Board of Health meeting.”**

**Moved: G. Gardhouse**  
**Seconded: C. Guthrie**

**CARRIED**

**13.0 Adjournment**

The meeting was adjourned at 5:35 p.m.

**MOTION: “To adjourn the meeting.”**

**Moved: M. Abbink**  
**Seconded: W. Baxter**

**CARRIED**