

Important information for school office staff about student vaccinations

WHAT YOU NEED TO KNOW		WHAT YOU NEED TO DO	
<p>Your School's Clinic Dates:</p> <p>_____</p> <p>_____</p>	<ul style="list-style-type: none"> Public Health will contact your school to book two clinic dates to vaccinate grade 7 students. Grade 7 students will be vaccinated for meningococcal disease, hepatitis B and the human papillomavirus (HPV). 		<ul style="list-style-type: none"> Book a suitable location for the clinic in the school. Please make sure the clinic location in the school meets all the criteria in the checklist below. If the clinic needs to be rescheduled for any reason, please call 1-800-265-7293 ext. 4746 as soon as possible.
<p>Clinic Criteria Checklist</p>	<ul style="list-style-type: none"> <input type="checkbox"/> The room will only be used for student vaccinations for the duration of the clinic. (A classroom or the library is preferable.) <input type="checkbox"/> Privacy is available for students being vaccinated. (A hallway is not suitable.) <input type="checkbox"/> The clinic location has adequate lighting. <input type="checkbox"/> The room has adult chairs and tables (child-sized furniture is not suitable). Each nurse requires a 2' x 2' work surface. <input type="checkbox"/> The room is equipped with a telephone to call 911 in case of an emergency. <input type="checkbox"/> One large garbage can is available in the room. 		
<p>Vaccination Consent Forms</p>	<ul style="list-style-type: none"> Vaccination consent forms will be delivered to your school by the Board courier before school starts in September. Public Health will arrange to pick up signed consent forms from the school office. 		<ul style="list-style-type: none"> Please distribute the consent form packages to grade 7 teachers. If you need more forms call 1-800-265-7293. Remind teachers to return the envelope with signed forms to the office before the pick-up date on the envelope. Please print class lists and include gender and date of birth for each student. Put a class list in each envelope.
<p>Vaccine Side Effects</p>	<ul style="list-style-type: none"> Public Health staff observe every student for 15 minutes for side effects following vaccination. Common side effects are usually mild and resolve quickly. They can include: redness, swelling or pain at injection site, feeling faint, nausea, headache, and/or tiredness. Students who don't feel well after vaccination may need to wait in the office to be picked up by their parents, or until they feel well enough to return to class. Serious reactions are rare but can include anaphylaxis. Symptoms of a serious reaction include swollen mouth, face or throat; hives, rash or itchy skin; difficulty breathing, wheezing or chest tightness; seizures or convulsions. 		<ul style="list-style-type: none"> If a student doesn't feel well after vaccination, please notify a nurse if Public Health is still at the school. <p>Treatment for Common Side Effects</p> <ul style="list-style-type: none"> Feeling faint: Lie down and elevate legs; apply cool cloth to forehead; sip water or juice. Sore arm: Apply cool cloth to injection area; move arms as much as possible. Nausea: Lie down and elevate legs; eat or drink something especially if student hasn't eaten recently. Headache or tired: Lie down; limit activity. <ul style="list-style-type: none"> If a student has a serious reaction call 911 immediately. Please report the serious reaction to Public Health.