

Wellington-Dufferin-Guelph Public Health
MINUTES OF BOARD OF HEALTH
Wednesday December 4, 2019

The Board of Health of Wellington-Dufferin-Guelph Public Health Unit met at 4:00 p.m. at the **GUELPH** Office.

Members in attendance were: Ms. Nancy MacDonald (Acting Chair), Mr. Allan Alls, Ms. Christine Billings, Mr. Guy Gardhouse, Mr. Rodrigo Goller, Ms. June Hofland, Mr. Ralph Manktelow, Mr. Lambert Otten and Mr. Chris White.

Member(s) with regrets: Mr. George Bridge (Chair).

Ex-officio member(s) in attendance: Dr. Mercer, Medical Officer of Health & CEO.

Staff members in attendance were: Mr. Chris Beveridge, Mr. David Kingma, Mr. Kyle Wilson, Ms. Amy Estill, Mr. Chuck Ferguson, Ms. Rosalyn LaRochelle, Ms. Jessica Morris, Ms. Karen Mulvey, Ms. Jennifer MacLeod, Mr. Shawn Zentner and Ms. Sylvia Muir (Recording Secretary).

Guests in attendance were: NONE.

1.0 Call to Order

N. MacDonald, Acting Chair, called the meeting to order at 4:00 p.m.

2.0 Disclosure(s) of Pecuniary Interest

There are no disclosures of pecuniary interest declared at this time.

3.0 Approval of Minutes

MOTION: “To approve the Minutes of November 6, 2019, as presented.”

Moved:	J. Hofland	
Seconded:	C. White	CARRIED

4.0 MOH Updates

Cannabis (Update)

- Dr. Mercer spoke to the December 2019 Edition of Cannabis Facts entitled “What Have We Learned This Year? including: (a) Cannabis retail stores that limit youth access to cannabis may not reduce cannabis use among youth; (b) Edible cannabis products carry a different set of risks than smoked or vaped cannabis; (c) There are risks of cannabis exposure in utero or during the early years; (d) Youth are also a key population of concern; (e) Mixing cannabis with alcohol or tobacco can lead to harmful and

unpredictable consequences; and (f) Cannabis is often used to self-medicate or to cope with mental health problems.

Guelph and Area Ontario Health Team (OHT)

- The Guelph and Area Ontario Health Team has been approved by the Ministry of Health.
- Dr. Mercer sits on the Steering Committee and other WDGPH managers and front-line staff sit on various working groups.

Influenza Update

- Currently, no facilities are in outbreak within WDGPH's jurisdiction.

5.0 Presentation(s)

- NONE.

6.0 Business Arising

- NONE.

7.0 Consent Agenda

- NONE.

8.0 BOH Report(s)

BH.01.DEC0419.R23 – One Health

Dr. Mercer introduced Report BH.01.DEC0419.R23 and J. Morris spoke to the content.

MOTION:

- (a) **“That the Board of Health receive BOH Report BH.01.DEC0419.R23 – One Health, as presented, for information.”**

Moved: J. Hofland

Seconded: A. Alls

CARRIED

BH.01.DEC0419.R24 – *Aggregates Resources Act (ARA)* Amendments Proposed Under Bill 132

Dr. Mercer introduced and S. Zentner spoke to Report BH.01.DEC0419.R24. The Chief Medical Officer of Health and Ontario Public Health Units to be copied on the letter.

MOTION:

- (a) **“That the Board of Health receive BOH Report BH.01.DEC0419.R24 – *Aggregates Resources Act (ARA)* Amendments Proposed Under Bill 132, as presented, for information.”**

Moved: C. Billings
Seconded: R. Goller

CARRIED

MOTION:

- (a) **“That the Board of Health write the Hon. John Yakabuski, Minister of Ontario’s Natural Resources and Forestry, a letter, with copies to local MPPs, advocating for municipalities to maintain influence over decisions that have the potential to impact local groundwater resources. Specifically, that municipalities should maintain their authority, in accordance with the *Planning Act*, to pass and use zoning by-laws as a means of ensuring that when below water table extraction is proposed that assessments are completed to identify potential groundwater impacts.”**

Moved: C. Billings
Seconded: R. Goller

CARRIED

9.0 Committee (Verbal) Report(s)

Audit Committee Report:

- NONE.

Executive Committee Report:

- NONE.

Finance + Facilities Committee Report:

- NONE.

Human Resources Committee Report:

G. Gardhouse, Chair, provided an update advising that the Human Resources Committee met on Dec 4/19 to review/discuss the following matter(s):

Discussion + Presentation on New Process for MOH Review

- The formal evaluation of the MOH/CEO is completed every year. The process is 2-fold consisting of (i) evaluating what Dr. Mercer has achieved over the past year; and (ii) setting out new strategic goals and objectives for the MOH/CEO for 2020.
- D. Kingma recapped the Human Resources Committee’s directions from the April 10, 2019 meeting wherein the Committee was looking to streamline the process to complete the MOH Performance Review. As a result, a new on-line MOH Performance Evaluation Tool was created and will be initiated, via DiliTrust Exec, the BOH’s cloud-based meeting management system. It was discussed that twenty (20) minutes could be designated at the February 5, 2020 BOH meeting to complete the MOH/CEO Evaluation. The on-line MOH/CEO Evaluation could be kept open for a couple of days after the February 5, 2020 BOH meeting for members to complete, if necessary.

10.0 Correspondence

- NONE.

11.0 CLOSED SESSION

- To approve the November 6, 2019 Closed Session BOH Minutes.
- To review Closed Session BOH Report BH.01.DEC0419.R25 – 2019 IT Security and Risk Assessment [personal matters about an identifiable individual, including BOH Employees].
- To review Closed Session Human Resources Committee Report BH.05.DEC0419.R06 – Labour Relations Update [labour relations or employee negotiations].
- MOH Update(s)

(4:26)

MOTION: “To move into Closed Session to approve Closed Session BOH Minutes of November 6, 2019; to review Closed Session BOH Report BH.01.DEC0419.R25 – 2019 IT Security and Risk Assessment [personal matters about an identifiable individual, including BOH employees]; to review Closed Session Human Resources Committee Report BH.05.DEC0419.R06 – Labour Relations Update and to obtain/discuss MOH Update(s) [labour relations or employee negotiations].”

Moved:	J. Hofland	
Seconded:	C. Bllings	CARRIED

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CLOSED SESSION

Members in attendance were: Ms. Nancy MacDonald (Acting Chair), Mr. Allan Alls, Ms. Christine Billings, Mr. Guy Gardhouse, Mr. Rodrigo Goller, Ms. June Hofland, Mr. Ralph Manktelow, Mr. Lambert Otten and Mr. Chris White.

Member(s) with regrets were: Mr. George Bridge (Chair).

Ex-officio member(s) in attendance were: Dr. Mercer, Medical Officer of Health & CEO.

Staff member(s) in attendance were: Mr. Chris Beveridge, Mr. David Kingma, Mr. Kyle Wilson and Ms. Sylvia Muir (Recording Secretary).

Guest(s) in attendance were: NONE.

CLOSED SESSION MINUTES TO BE PROVIDED UNDER SEPARATE COVER.

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(5:04) Returned to Open Session.

MOTION: “To Ratify the Closed Session Decisions of the December 4, 2019 Board of Health meeting.”

Moved: G. Gardhouse
Seconded: A. Alls **CARRIED**

Motion(s) brought forward from Closed Session:

MOTION: “To approve the Closed Session Minutes of November 6, 2019, as presented.”

Moved: C. White
Seconded: G. Gardhouse **CARRIED**

Closed Session BOH Report BH.01.DEC0419.R25 – 2019 IT Security and Risk Assessment

MOTION:

(a) “That the Board of Health receive BOH Report BH.01.DEC0419.R25 – 2019 IT Security and Risk Assessment, as presented, for information.”

Moved: J. Hofland
Seconded: G. Gardhouse **CARRIED**

Closed Session Human Resources Committee Report BH.05.DEC0419.R06 – Labour Relations Update

(a) MOTION: “That the Board of Health accepts the recommendation of the Human Resources Committee and receives Human Resources Committee Report BH.05.DEC0419.R06 – Labour Relations Update, as presented, for information.”

Moved: C. Billings
Seconded: R. Manktelow **CARRIED**

The BOH members were reminded that the next meeting is (Wed) February 5, 2020.

12.0 Adjournment

The meeting was adjourned at 5:04 p.m.

MOTION: “To adjourn the meeting.”

Moved: C. White
Seconded: J. Hofland **CARRIED**