

**Report To:** Audit Committee, Board of Health  
**Submitted by:** Dr. Nicola Mercer, Medical Officer of Health & CEO  
**Subject:** COMPLIANCE MONITORING AND IMPROVEMENT POLICY

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**RECOMMENDATION(S):**

- (a) That the Audit Committee makes recommendation to the Board of Health to receive this report for information.**
  
- (b) That the Audit Committee makes recommendation to the Board of Health to accept the Compliance Monitoring and Improvement Policy, CA.45.01.302, as attached hereto as Appendix “A”.**

**BACKGROUND:**

In keeping with the overall board governance model, the Board of Health has its own policy and procedure binder which is maintained at the Guelph Office (160 Chancellors Way). Electronic access is currently available on the Board of Health Sharepoint site and will be moved to a dedicated Board of Health site with the redevelopment of the agency website. The following policy has been developed and is attached hereto as Appendix “A”:

**Compliance Monitoring and Improvement Policy:**

This policy outlines that Wellington-Dufferin-Guelph Public Health (WDGPH) Board of Health (BOH) shall ensure the establishment of a compliance monitoring and improvement program at WDGPH that includes a risk management strategy and framework, compliance with all applicable legislation, relevant standards of practice, performance targets and agency policies, procedures and internal controls and annual reporting to the BOH. The program shall be the responsibility of the Medical Officer of Health.

**PUBLIC HEALTH AND/OR FINANCIAL IMPLICATIONS:**

Ontario Public Health Organization Standards state:

“Leadership functions at the board of health level require that the board of health assess and take action to improve its governance processes to accomplish its objectives of strategic direction setting, promotion of appropriate ethics and values within the organization, effective organizational performance management and accountability, and effective coordination of board of health activities at all levels of the organization.”

**APPENDICES:**

Appendix “A” – CA.45.01.302 Compliance Monitoring and Improvement Policy.

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