

## Contact Information for Patrons

Personal Services Setting should record the name and contact information of **every patron** that enters an area of the establishment.

Operators must maintain these records for **at least one month**.

Records are to remain confidential and are only to be disclosed to a medical officer of health or an inspector under the [Health Protection and Promotion Act](#) upon request for a purpose specified in section 2 of that Act or as otherwise required by law.

<b>Business Name</b>	
<b>Business Address</b>	
<b>Main Business Person &amp; Contact Information</b>	

Date	Time of Entry	Name	Phone/ Email